

## FINAL CONFERENCE PROGRAMME

*Telecentres: Improving Key Competences of Citizens at Risk of Exclusion from the Labour Market*

**Friday 28<sup>th</sup> October**

**ESPACE MOSELLE, Rue de Drapiers 40, Bruxelles**

<b>09:30 – 10:00</b>	<p><b>Launch of the employment toolkit - Key Competences for All – the general context of the project and its alignment with EU key competence framework</b></p>
<b>10:00 – 11:00</b>	<p><b>Plenary session</b></p> <p><b>Why a multi-language online employment toolkit?</b> – Pedro Aguilera Cortez, project Manager, Fundacion Esplai, Spain</p> <p><b>Multi-country analysis</b> - Gabriel Rissola and Andrea Diaz, D-O-T, Spain</p> <p><b>Pilot testing</b> – Mara Jakobson, LIKTA, Latvia</p> <p><b>Employment toolkit methodology</b> – Elena Lanzoni, Interface3, Belgium</p>
<b>11:00 - 11:30</b>	<p><b>Coffee Break</b></p>
<b>11:30 – 13:00</b>	<p><b>Workshop sessions</b></p> <p><b>Presentation of project handbook and guidelines for new users.</b> How to exploit and disseminate the employment toolkit, with detailed methodology, and tips for use. Mara Jakobson, Vice-President, Latvian Information and Communications Technology Agency</p> <p><b>Demonstration of handbook</b> – Andra Jakobson, Project Expert, LIKTA</p> <p><b>Valorisation of the toolkit</b>, Gabriela Barna and Alina Zamfir, EOS Romania</p> <p><b>Discussions regarding the localization of the toolkit</b> in other languages, cultural adaptations and process for hosting other language versions on the project website. Funding available for national adaptations of the toolkit. Pedro Aguilera Cortez, Project Manager, Esplai Foundation and Gabriel Rissola, Dynamic Thinking Organisation, Spain</p>
<b>13:00 – 13:30</b>	<p><b>Closing session</b></p> <p>Pedro Aguilera Cortez, Project Manager, Fundacion Esplai, Spain Setting up next steps and actions with the European network of telecentres.</p>
<b>13:30</b>	<p><b>Buffet Lunch</b></p>